

## Office Assistant

American Structures is looking for full time office assistant.

Ideal applicant would have knowledge of graphic marketing, bookkeeping, manufacturing, project coordination, computers, office equipment and possess excellent verbal and written communications skills, is highly organized, good at multitasking and ability to get along well with others.

Applicants can email resume along with 3 personal and 3 professional references to [info@aetanks.com](mailto:info@aetanks.com), or mail to American Engineered Tanks at PO Box 409, Menomonie, WI 54751