



At-Will Employment Application

An Equal Employment Opportunity Employer

PO Box 409
Menomonie, WI 54751
P:715-643-2615
F:715-643-2618

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, sexual orientation, or any other legally projected status.

Position Applied For:		Date of Application:			
Last Name		First Name		Middle Name	
Address		City		State Zip Code	
Telephone Number (s)				Social Security Number	
Do you have a valid drivers license?		Drivers License Number		Class of License State Issued	
Are you a citizen of the USA or have a permit to work in the US? Yes / No (proof of citizenship or immigration status will be required upon employment.) Have you ever applied with us before? If Yes, when				Are you available to work? Full /Part Time Hours available to work	
Are you currently employed? Y or N		May we contact your present employer? Y / N		Are you currently on "lay-off" status and subject to recall?	
On what date would you be available to work				Do you have dependable transportation to and from work?	

Have you been convicted of a felony within the last 7 years? _____ (Convictions will not disqualify an application from employment.) If Yes, please explain. _____

Education	Name & Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College				
Graduated Professional				
Other (Specify)				

Additional Information: State any information you feel may be helpful to us while considering your application, or any physical limitations you may have that would help us assign you to jobs. Summarize special job-related skills & qualifications from employment or other experience.

How did you learn about us?
 Advertisement Walk-in Employment Agency Friend/Relative Online Ad _____ Other _____

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities, or other protected status.

Employer 1	Dates Employed		Worked performed
Address	From	To	
Telephone Number (s)	Hourly Rate/Salary		
Job Title Supervisor	Starting Pay	Ending Pay	
Employer 2	Dates Employed		Worked performed
Address	From	To	
Telephone Number (s)	Hourly Rate/Salary		
Job Title Supervisor	Starting Pay	Ending Pay	
Employer 3	Dates Employed		Worked performed
Address	From	To	
Telephone Number (s)	Hourly Rate/Salary		
Job Title Supervisor	Starting Pay	Ending Pay	
Employer 4	Dates Employed		Worked performed
Address	From	To	
Telephone Number (s)	Hourly Rate/Salary		
Job Title Supervisor	Starting Pay	Ending Pay	

References

Name	Address	Phone
1.		
2.		
3.		
4.		

Applicant's Statement

I certify that answers herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I understand and agree that nothing contained in this application, or conveyed during my interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause, and without prior notice, at the option of either myself or the organization.

In the event of employment, I understand that false or misleading information given in my application or interview (s) may result in discharge.

I understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date